

October 16th, 2023

MINUTES of the regular sitting of the council of the Municipality of Grosse Ile hereby declared in session by the Mayor, Mrs. Diana-Joy Davies, this 16th day of October 2023 at 6:30 p.m. in the municipal conference room situated at 1-006, chemin Jerry, Grosse Ile, Quebec, at which time there is quorum.

The following persons are present:

Mayor:	Diana-Joy Davies
Councillors:	Johanne Clark Kathy Burke Miranda Matthews Nancy Clark
Assistant Clerk-Treasurer:	Jessica Goodwin
Absent with regrets Councillors:	Katrina Keating Marlene Boudreau

OPENING OF THE SITTING AND WELCOME WORD BY THE CHAIR

N2023-167

The Mayor, Diana-Joy Davies, opens the sitting and welcomes the persons in attendance.

ADOPTION OF THE AGENDA

R2023-168

It is proposed by Johanne Clark
Seconded by Kathy Burke
And unanimously approved by the Councillors present

THAT the following agenda be hereby adopted as presented:

1. Opening of the sitting
 - 1.1 Welcome word by the chair
 - 1.2 Adoption of the agenda
 - 1.3 Adoption of the minutes
 - 1.4 Correspondence
 - 1.4.1 Business arising from the correspondence
2. Administrative acts of council
 - 2.1 Administrative updates
 - 2.1.1 Accounts paid
 - 2.1.2 Julien Arseneau – Deferred leave authorization
 - 2.1.3 Grosse-Ile School – Using the music system
 - 2.1.4 Quote - Eye wash station
 - 2.1.5 PG Solution – End of contract
 - 2.1.6 Marlene Boudreau – Leave of absence
 - 2.1.7 Tourisme Île-de-la-Madeleine – Signing membership contract
 - 2.1.8 Registration for taxes – Taxation for leases and services
 - 2.1.9 Maritime Community Regional Files – Update

3. Legislative acts of council
 - 3.1.1 Notice of Motion – 1st Draft Bylaw 2023-003 – Amending the Zoning Bylaw 2012-002 – Zone Rb2 – groups of tourism accommodation buildings
 - 3.1.2 Notice of Motion – 1st Draft Loan Bylaw 2023-002 – Preparation of plans and specifications and execution of work to extend Wide Road
 - 3.1.3 Refurbishment of the Grosse-Île gymnasium floor – Resolution to request financial assistance for the « *Programme du Fonds régions et ruralité – Volet 4 – Cadre de vitalisation* »
 - 3.1.4 Ministère du Transport- Resolution to refuse the safety for school children at crosswalks proposition
 - 3.1.5 FQM – Resolution and Contract to renew membership
 - 3.1.6 FQM – Resolution to continue DGI research and signing the service offer
 - 3.1.7 Offer of employment – Fitness center attendant – Occasional status (replacement list)
 - 3.1.8 Offer of employment – Administrative assistant – Occasional status
4. Varia
5. Question period
6. Close

ADOPTION OF THE MINUTES

The members of council received a copy of, and declare having read, the minutes of the special sitting of council held on July 21, 2023.

R2023-169

It is proposed by Johanne Clark
 Seconded by Nancy Clark
 And unanimously approved by the Councillors present

To adopt the minutes of the special sitting of council held on July 21, 2023.

CORRESPONDENCE

N2023-170

The members of council received a copy of the list of correspondence received at the office since the last sitting, prior to the meeting for review. The Mayor addresses the correspondence, and the list is deposited in the Correspondence Register of the Municipality.

ADMINISTRATIVE UPDATES

ACCOUNTS PAID

R2023-171

It is proposed by Johanne Clark
Seconded by Miranda Matthews
And unanimously approved by the Councillors present

To approve the accounts paid for the month ending September 30, 2023, for an amount of \$ 48, 849.43; this list is deposited in the register of accounts paid.

JULIEN ARSENEAU- DEFERRED LEAVE AUTHORIZATION

WHEREAS Julien Arseneau, the Accounting Technician, has requested a deferred leave for the period from July 9th, 2024, to September 8th, 2024.

WHEREAS In accordance with the interpretation of article 24.05 of the current collective agreement, all employees must have five years of service as a regular salaried employee before requesting a leave;

WHEREAS Mr. Arseneau has been occupying a seasonal position until his transfer in a regular full-time position in July, 2023;

WHEREAS The Municipality of Grosse Ile is currently undergoing a complex accounting system transfer which requires significant training and experience to navigate;

WHEREAS The Municipality of Grosse Ile is currently experiencing a shortage of experienced staff, a lack of replacement employees for the accounting technician position, and no replacement employees with training to navigate the new system.

THEREFORE

R2023-172

It is proposed by Nancy Clark
Seconded by Miranda Matthews
And unanimously approved by the Councillors present

THAT The request for a deferred leave for the period of July 9, 2024, to September 8, 2024, be refused as presented.

GROSSE-ILE SCHOOL-USING MUSIC SYSTEM

WHEREAS The Municipality of Grosse-Ile has an agreement in place with Eastern Shores School Board for the joint use of the Gymnasium with Grosse-Ile High School;

WHEREAS Grosse-Ile High School uses the Gymnasium for various fundraising activities;

WHEREAS Grosse-Ile High School usually uses their personal sound system for their activities, but this system is no longer functional;

WHEREAS Grosse-Ile High School is requesting the use of the municipal sound system;

WHEREAS This system was obtained and put in place as a community project;

THEREFORE

R2023-173

It is proposed by Nancy Clark
Seconded by Kathy Burke
And unanimously approved by the Councillors present

THAT Grosse-Ile High School be granted the use of the municipal sound system, free of charge.

QUOTE-EYE WASH STATION

WHEREAS The Municipality of Grosse Ile does not currently have eye wash stations in certain areas of work;

WHEREAS Municipal employees are in contact with products or particles that can be harmful if in contact with the eye;

WHEREAS The Public Works department has obtained quotations for two (2) different stations;

THEREFORE

R2023-174

It is proposed by Miranda Matthews
Seconded by Johanne Clark
And unanimously approved by the Councillors present

THAT The Municipality purchase two (2) smaller eye wash stations;

THAT One station be placed in the Municipal Garage, with the second being placed in the janitorial storage room.

PG SOLUTION- END OF CONTRACT

WHEREAS The Municipality of Grosse Ile has transferred accounting systems, from PG Solutions to CIM;

WHEREAS The system transfer comes in the middle of the fiscal year;

WHEREAS The Accounting Department has voiced concern for access to the previous accounting system when undergoing the year end audit;

WHEREAS Multiple solutions are offered by PG Solutions in order to access stored information, with either a short-term renewal, or a read-only version which can be reinstated at a cost if and when needed;

THEREFORE

R2023-175

It is proposed by Johanne Clark
Seconded by Kathy Burke
And unanimously approved by the Councillors present

THAT The Municipality opt for the read-only version, and reinstate at a later date if necessary.

**TOURISME ILE-DE-LA-MADELEINE- SIGNING
MEMBERSHIP CONTRACT**

WHEREAS The Municipality of Grosse Ile is a member of Tourisme Ile-de-la-Madeleine;

WHEREAS The membership is in need of renewal;

WHEREAS A contract must be signed to renew the membership;

THEREFORE

R2023-176

It is proposed by Miranda Matthews
Seconded by Nancy Clark
And unanimously approved by the Councillors present

THAT The Municipality of Grosse Ile renew it's yearly membership with Tourisme Ile-de-la-Madeleine;

THAT The mayor, Diana-Joy Davies, be given signing authority for the renewal contract.

**MARITIME COMMUNITY REGIONAL FILES-
UPDATE**

N2023-177

The Mayor, Diana-Joy Davies, reviews the items on the agenda for the sitting of council of the Magdalen Islands Maritime

Community, which was held on Tuesday, July 4th, 2023, and presented her update to the Councillors accordingly.

LEGISLATIVE ACTS OF COUNCIL

NOTICE OF MOTION- 1ST DRAFT BYLAW 2023-003- AMENDING THE ZONING BYLAW 2012-002-ZONE RB2- GROUPS OF TOURISM ACCOMODATION BUILDINGS

N2023-178

Councillor Miranda Matthews gives notice of motion that, at a subsequent sitting, she will be submitting for adoption Bylaw 2023-003- Amending the Zoning Bylaw 2012-002- Zone Rb2- Groups of Tourism Accomodation Buildings.

PRESENTATION OF DRAFT BYLAW 2023-003- AMENDING THE ZONING BYLAW 2012-002-ZONE Rb2- GROUPS OF TOURISM ACCOMODATION BUILDINGS

N2023-179

The members of council of the Municipality of Grosse Ile hereby acknowledge the presentation of draft bylaw 2023-003, by councillor Miranda Matthews, which will be adopted at a subsequent sitting and entitled “ *Bylaw 2023-003- Amending the Zoning Bylaw 2012-002 Zone Rb2- Groups of Tourism Accomodation Buildings*”.

NOTICE OF MOTION- 1ST DRAFT BYLAW 2023-002- PREPARATION OF PLANS AND SPECIFICATIONS AND EXECUTION OF WORK TO EXTEND WIDE ROAD

N2023-180

Councillor Nancy Clark gives notice of motion that, at a subsequent sitting, she will be submitting for adoption Bylaw 2023-002- Preparation of Plans and Specifications and Execution of Work to Extend Wide Road.

PRESENTATION OF DRAFT BYLAW 2023-002- PREPARATION OF PLANS AND SPECIFICATIONS AND EXECUTION OF WORK TO EXTEND WIDE ROAD

N2023-181

The members of council of the Municipality of Grosse Ile hereby acknowledge the presentation of draft bylaw 2023-002, by councillor Nancy Clark, which will be adopted at a

subsequent sitting and entitled « *LOAN BYLAW 2023-002 DECREEING AN EXPENDITURE OF ONE MILLION THIRTY-ONE THOUSAND TWO HUNDRED AND FORTY DOLLARS (\$1,031,240) AND A LOAN OF ONE MILLION THIRTY-ONE THOUSAND TWO HUNDRED AND FORTY DOLLARS (\$1,031,240) FOR THE PREPARATION OF PLANS AND SPECIFICATIONS AND THE EXECUTION OF WORK TO EXTEND CHEMIN WIDE* ».

REFURBISHMENT OF GROSSE-ILE GYMNASIUM FLOOR- RESOLUTION TO REQUEST FINANCIAL ASSISTANCE FOR THE « PROGRAMME DU FONDS RÉGIONS ET RURALITÉ-VOLET 4-CADRE DE VITALISATION »

WHEREAS The Municipality of Grosse Ile wishes to repair the floor of the Grosse Ile gymnasium;

WHEREAS The tender from Constructions des Iles in the amount of \$167,155 to carry out the work was accepted on September 18, 2023;

WHEREAS The municipality may be eligible for financial assistance for such a project under the financial assistance program “ *Fonds regions et ruralité-Volet 4- Soutien a la vitalisation*”;

THEREFORE

R2023-182

It is proposed by Johanne Clark
Seconded by Miranda Matthews
And unanimously approved by the Councillors present

THAT The Interim Clerk-Secretary Treasurer, Jessica Goodwin, be authorized to present an application for financial aide at the Magdalen Island Maritime Community as part of the “ *Programme du Fonds regions et ruralité- Volet 4- Cadre de vitalization*” to contribute to the cost of the refurbishment of the gymnasium floor;

THAT The Interim Clerk-Secretary Treasurer, Jessica Goodwin, be authorized to sign all pertinent documents within the framework of this program.

MINISTÈRE DU TRANSPORT- RESOLUTION TO REFUSE THE SAFETY FOR SCHOOL CHILDREN AT CROSSWALKS PROPOSITION

WHEREAS Grosse-Ile School must cross Route 199 to access the gymnasium located in the municipal complex;

WHEREAS The Municipality of Grosse Ile is concerned about the safety of schoolchildren at the crosswalk;

WHEREAS The Municipality of Grosse Ile has been working in collaboration with Grosse-Ile School for a number of years to find solutions for the safety of schoolchildren;

WHEREAS The Ministère du Transport has intervened in the matter and proposed potential solutions following consultations;

WHEREAS The Ministère du Transport proposed to reduce the speed limit to 30km/h, and to change the location of parking lots for businesses located in the designated zone;

WHEREAS These solutions have been rejected by the businesses concerned, as their geographical location does not allow them to relocate their parking lots;

THEREFORE

R2023-183

It is proposed by Nancy Clark
Seconded by Miranda Matthews
And unanimously approved by the Councillors present

THAT The Municipality of Grosse Ile suggest changing the speed limit from 50 km/hr to 40 km/hr instead of the recommended 30 km/hr;

THAT The Municipality is open to finding other solutions.

**FQM- RESOLUTION AND CONTRACT TO RENEW
MEMBERSHIP**

WHEREAS The Municipality of Grosse-Ile is a member of the Fédération québécoise des municipalités (the “FQM”);

WHEREAS The FQM offers a multitude of professional services, resources, and support to member municipalities;

WHEREAS The annual membership fee is two hundred dollars (\$200);

WHEREAS The membership represents an opportunity for the Municipality to benefit from professional support;

THEREFORE

R2023-184

It is proposed by Kathy Burke

Seconded by Nancy Clark
And unanimously approved by the Councillors present

THAT The Municipality of Grosse-Ile renew its annual membership with the FQM for a fee of two hundred dollars (\$200), in order to benefit from the services offered;

THAT The Assistant Clerk Treasurer, Jessica Goodwin, be authorized to sign, on behalf of the Municipality, the renewal contract as required.

**FQM- RESOLUTION TO CONTINUE DGI RESEARCH AND
SIGNING THE SERVICE OFFER**

WHEREAS The Municipality of Grosse Ile is a member of the Fédération Québécoise des municipalités (the “FQM”);

WHEREAS The FQM offers support in human resources and labor relations, including legal services;

WHEREAS The hourly rates for these professional services for 2023 are from \$135 to \$215;

WHEREAS This is a great opportunity for the Municipality to benefit from human resources and labour relations support;

THEREFORE

R2023-185

It is proposed by Miranda Matthews
Seconded by Johanne Clark
And unanimously approved by the Councillors present

THAT The Municipality of Grosse Ile mandate the Human Resources and Labour Relations Services, as well as the FQM Legal Services, to advise and support it, where necessary, in matters of human resources and labor relations, at the hourly rates then in force;

THAT The Mayor, Diana-Joy Davies, be authorized to sign, on behalf of the Municipality of Grosse Ile, the offer of service from the Fédération québécoise des municipalités (FQM) for the above-mentioned services.

**OFFER OF EMPLOYMENT- FITNESS CENTER
ATTENDANT- OCCASIONAL STATUS (REPLACEMENT
LIST)**

WHEREAS The Fitness Center Attendant replacement list has not been updated in recent years;

WHEREAS potential replacements may not always be available due to other work-related responsibilities;

WHEREAS The Municipality wishes to increase the number of persons on the recall list who are available to work in the fitness center, on an occasional basis;

THEREFORE

R2023-186

It is proposed by Miranda Matthews
Seconded by Johanne Clark
And unanimously approved by the Councillors present

THAT The Mayor, Diana-Joy Davies, be hereby authorized to proceed with an internal-external offer of employment in order to engage the services of Fitness Center Attendant, occasional status- replacement list.

**OFFER OF EMPLOYMENT- ADMINISTRATIVE
ASSISTANT- OCCASIONAL STATUS
(REPLACEMENT LIST)**

WHEREAS The Administrative Assistant replacement list has not been updated in recent years;

WHEREAS Potential replacements may not always be available due to other work-related responsibilities;

WHEREAS The Municipality wishes to increase the number of persons on the recall list who are available to work as an administrative assistant, on an occasional basis;

THEREFORE

R2023-187

It is proposed by Kathy Burke
Seconded by Nancy Clark
And unanimously approved by the Councillors present

THAT The Mayor, Diana-Joy Davies, be hereby authorized to proceed with an internal-external offer of employment in order to engage the services of Administrative Assistants, occasional status- replacement list.

QUESTION PERIOD

N2023-188

No questions are asked as no members of the public are present.

CLOSE

R2023-189

The session is closed on a motion from Miranda Matthews at 7:16 p.m.

Diana-Joy Davies
Mayor

Jessica Goodwin
Assistant Clerk-Treasurer