

AUGUST 28, 2024

MINUTES of a special sitting of the council of the Municipality of Grosse Ile hereby declared in session by the Mayor, Mrs. Diana-Joy Davies, this 28th day of August 2024 at 4:30 p.m. in the municipal conference room situated at 1-006, chemin Jerry, Grosse Ile, Quebec, at which time there is quorum.

The following persons are present:

Mayor: Diana-Joy Davies

Councillors: Nancy Clark
Kathy Burke
Miranda Matthews
Johanne Clark
Katrina Keating
Marlene Boudreau

Director general: Carole Lemieux

**OPENING OF THE SITTING AND
WELCOME WORD BY THE CHAIR**

N2024-116 The Mayor, Diana-Joy Davies, opens the sitting and welcomes the people in attendance.

ADOPTION OF THE AGENDA

R2024-117 It is proposed by Miranda Matthews
Seconded by Kathy Burke
And unanimously approved by the Councillors present

THAT the following agenda be hereby adopted as presented:

1. Opening of the Sitting
2. Adoption of the Agenda
3. Fitness Center - Operational Modifications
4. Positions Posting
5. Project for Funding
6. Seat 4 of the Municipal Council – Resignation Letter
7. Varia
8. Question Period
9. Close

FITNESS CENTER – OPERATIONAL MODIFICATIONS

WHEREAS citizens ask for more opening hours of the Fitness Center, the actual hours not being convenient for those who has day job.

WHEREAS the Fitness Center is a service to the community and the Council would like to have it available for all.

WHEREAS the cost of having an employee dedicated to this task only, keep budget away from other services.

WHEREAS the investment to make the surveillance of the Fitness Center by camera and the access limited to subscription only is lower than the actual cost for 6 months of salary.

WHEREAS a schedule and process will be put in place to guarantee surveillance and presence of a employee in the building at all time.

THEREFORE

R2024-118

It is proposed by Nancy Clark
Seconded by Marlene Boudreau
For: 5
Against: 1 (Miranda Matthews)

THAT the equipment required to extend the opening hours of the Fitness Center be purchased and installed.

POSITION POSTING

WHEREAS the modifications to the operations of the Fitness Center gives the Municipality the opportunity to offer more services to the community and to motivate and retain good employees.

WHEREAS the actual *Administrative Assistant* is doing tasks and responsibilities not included in her job description and the Municipality would need a person to take over those items and furthermore (ex. Leasure).

WHEREAS the employee on the Fitness Center position is ready for a new challenge.

WHEREAS the net cost of those changes (and the removal of the Replacement position of Administrative Assistant) is \$5K on an annual basis.

THEREFORE

R2024-119

It is proposed by Johanne Clark
Seconded by Kathy Burke
And unanimously approved by the Councillors present

THAT the new position of *Receptionist* will be posted internally from September 3rd to September 16th.

R2024-120

It is proposed by Johanne Clark
Seconded by Nancy Clark

And unanimously approved by the Councillors present
THAT the new position of *Project Manager* will be posted internally from September 3rd to September 16th

PROJECT FOR FUNDING

WHEREAS the community based organization of Grosse Ile need adapted spaces and equipment to maintain activities to dynamize our municipality;

WHEREAS for a financial matter, the Municipality wish to concentrate investments and maintenance in fewer buildings;

WHEREAS major investment were made at the 1, Jerry in past years, when other buildings would need even more investment to be put back in good shape;

WHEREAS the 1 Jerry is a big building with a lot of space (including the garage) but needs to be reorganized and updated to suit organizations and citizen's needs.

THEREFORE

R2024-121

It is proposed by Nancy Clark
Seconded by Kathy Burke
And unanimously approved by the Councillors present

THAT the Municipality of Grosse-Ile submit the project of investment: Facilities of the Community Center. The maximum cost of this project should be \$155,000 and funding from the Municipality of \$5,000. An amount of a maximum of \$100,000 will be asked to the *Cadre de vitalisation*.

SEAT 4 OF THE MUNICIPAL COUNCIL – RESIGNATION LETTER

The returning officer, in accordance with article 316 of the *Loi sur les élections et les référendums dans les municipalités*, submits the letter of resignation of Mrs. Katrina Keating, as councillor – seat 4 dated August 22nd, 2024. Mrs. Keating's resignation will be effective September 1st, 2024.

In addition, she informs the municipal council of the vacancy of the seat 4, in accordance with article 333 of the *Loi sur les élections et les référendums dans les municipalités*,

Finally, as per article 339 of the *Loi sur les élections et les référendums dans les municipalités*, she sets polling day at November 17, 2024 for the election to the election of seat 4.

VARIA

INSURANCE COVERAGE FOR THE MUNICIPAL INSPECTOR

WHEREAS the current Municipal Inspector, Judith Landry, is hired under contract and is therefore not automatically covered by the municipality's insurance as a regular employee;

WHEREAS the municipal council wishes to insure the current Municipal Inspector has the same insurance coverage as the rest of the employee;

WHEREAS although Judith Landry has her own insurance, it is important that she be properly covered for her actions and decisions taken on the territory of Grosse Ile

THEREFORE

R2024-122

It is proposed by Miranda Matthews
Seconded by Johanne Clark
And unanimously approved by the Councillors present

THAT Judith Landry, Municipal Inspector, be added to the Municipality's Lussier insurance plan, on the same basis as non-contractual employees.

QUESTION PERIOD

No questions are asked on the agenda from the public that are present.

CLOSE

N2024-123

The session is closed on a motion from Katrina Keating at 4:45 p.m.

Diana-Joy Davies
Mayor

Carole Lemieux
Director General Clerk-
Treasurer