

February 8, 2021

MINUTES of the regular sitting of the council of the Municipality of Grosse Ile hereby declared in session by the Mayor, Mrs. Rose Elmonde Clarke, this eighth day of February 2021 at 6:30 p.m. at the municipal office situated at 1-006 chemin Jerry, Grosse Ile, Qc, at which time there is quorum.

The following persons are present:

Mayor: Rose Elmonde Clarke

Councillors: Felicia Clarke
Jessica Goodwin
Nancy Clark
Marlene Boudreau
Miles Clarke

Director General: Janice Turnbull

Absent with regrets:
Councillor Steve Clarke

CLOSED SESSION OF THE SITTING OF COUNCIL

WHEREAS public health order number 177-2020 issued on March 13, 2020 declared a state of health emergency throughout the province of Quebec for an initial period of ten (10) days;

WHEREAS subsequent public health orders extend this state of health emergency until February 12, 2021;

WHEREAS public health order number 2020-029, dated April 26, 2020, from the Minister of Health and Social Services, stipulates that when the law requires that a meeting must be public, it must be publicized as soon as possible by any means which allows the public to know the content of the discussions between the participants and the result of the deliberations of the members;

WHEREAS any municipal council may hold their meetings «*in person*» provided that the public health guidelines can be respected, particularly those concerning social distancing and hygiene however, the public is not permitted to attend;

WHEREAS it is within public interest and to protect the health of the population, the members of council and municipal officers that this sitting be a closed session and that the members of council and municipal officers be authorized to be present and to take part, deliberate and vote in person in the

community conference room where the two (2) meter social distancing measure can be respected;

THEREFORE

R2021-013 It is moved by Jessica Goodwin
Seconded by Felicia Clarke
And unanimously approved by the Councillors present

THAT the members of council hereby accept that this sitting of council is a closed session, and the members of council and municipal officers may participate in person in the community conference room where the two (2) meter social distancing measure can be respected.

ADOPTION OF THE AGENDA

R2021-014 It is moved by Miles Clarke
Seconded by Marlene Boudreau
And unanimously approved by the Councillors present

That the following agenda be hereby adopted with additions:

1. Opening of the sitting
 - 1.1 Welcome word by the chair
 - 1.2 Closed session of the sitting of council
 - 1.3 Adoption of the agenda
 - 1.4 Adoption of the minutes
 - 1.5 Correspondence
 - 1.5.1 Business arising from the correspondence
 - 1.5.1.1 Statistics Canada – Support for the 2021 census
 - 1.5.1.2 Maxine Matthews – Request to participate in the deferred salary program
2. Administrative acts of council
 - 2.1 Administrative updates
 - 2.1.1 Accounts paid
 - 2.1.2 2020 Annual Report – Contract Management Bylaw
 - 2.1.3 Maritime Community Regional Files – Updates
3. Legislative acts of council
 - 3.1 Signage panels
 - 3.2 Daycare services – Use of municipal infrastructure
 - 3.3 Call for tenders – Automatic door openings – Community Center/gymnasium and municipal office
 - 3.4 Call for tenders – Intergenerational Community Park
4. Varia
 - 4.1 Fonds d'aide aux initiatives sociales (FAIS) – Request for a financial contribution
5. Question period
6. Close

ADOPTION OF THE MINUTES

The members of council received a copy of, and declare having read, the minutes of the resumption of the adjourned sitting of January 11, 2021 which was held on January 18, 2021.

R2021-015 It is moved by Miles Clarke

Seconded by Felicia Clarke
And unanimously approved by the Councillors present

To adopt the minutes of the resumed sitting of council held on January 18, 2021.

CORRESPONDENCE

N2021-016

The members of council received a copy of the list of correspondence received at the office since the last sitting, prior to the meeting for review. The Mayor addresses the correspondence and the list is deposited in the Correspondence Register of the Municipality.

BUSINESS ARISING FROM THE CORRESPONDENCE

STATISTICS CANADA SUPPORT FOR THE 2021 CENSUS

WHEREAS the next census will take place in May 2021 and Statistics Canada is seeking support from municipalities to increase awareness among community residents;

WHEREAS for over a century, Canadians have relied on census data to tell them about how their country is changing and what matters to them particularly, the key socioeconomic trends and census analysis to make important decisions that have a direct impact on our families, neighbourhoods and businesses;

THEREFORE

R2021-017

It is moved by Nancy Clark
Seconded by Jessica Goodwin
And unanimously approved by the Councillors present

THAT the council of the Municipality of Grosse Ile supports the 2021 Census and encourages all residents to complete their census questionnaire online at www.census.gc.ca.

THAT accurate and complete census data support programs and services that benefit our community.

MAXINE MATTHEWS REQUEST TO PARTICIPATE IN THE DEFERRED SALARY PROGRAM

WHEREAS the Administrative Assistant, Maxine Matthews, has requested to participate in the deferred salary program, from March 7 – 31, 2022, offered to municipal employees as outlined in Article 24, and the subsequent sub-articles, of the collective agreement currently in effect for the employees of the Municipality of Grosse Ile;

WHEREAS Maxine Matthews meets the eligibility criteria outlined in Article 24 and the subsequent sub-articles of the collective agreement in order to participate in this program;

THEREFORE

R2021-018 It is moved by Jessica Goodwin
Seconded by Nancy Clark
And unanimously approved by the Councillors present

THAT the request presented by the Administrative Assistant, Maxine Matthews, to participate in the deferred salary program from March 7 – 31, 2022 as outlined in Article 24, and the subsequent sub-articles, of the collective agreement currently in effect for the employees of the Municipality of Grosse Ile be hereby approved.

ADMINISTRATIVE UPDATES

ACCOUNTS PAID

R2021-019 It is moved by Miles Clarke
Seconded by Jessica Goodwin
And unanimously approved by the Councillors present

To approve the accounts paid for the month ending January 31, 2021, for an amount of \$68, 389.34, this list is deposited in the register of accounts paid.

**2020 ANNUAL REPORT
CONTRACT MANAGEMENT BYLAW**

R2021-020 It is moved by Nancy Clark
Seconded by Miles Clarke
And unanimously approved by the Councillors present

THAT the members of council acknowledge the deposit of the annual report on the application of the Contract Management Bylaw of the Municipality of Grosse Ile as required by Article 938.1.2 of the Quebec Municipal Code. This report is presented by the Director General, Janice Turnbull.

**MARITIME COMMUNITY REGIONAL FILES
UPDATES**

N2021-021 The Mayor, Rose Elmonde Clarke, reviewed the items on the agenda for the next sitting of the council of the Maritime Community to be held on Tuesday, February 9, 2021 and updated the members of council accordingly.

LEGISLATIVE ACTS OF COUNCIL

SIGNAGE PANELS

WHEREAS several of the signage panels purchased in 2017 from the company Express Design are damaged;

WHEREAS a five (5) year guarantee on the panels was given to the Municipality by Express Design;

WHEREAS Express Design has since been sold and the new owner doesn't feel that it is his responsibility to honour the agreement that was made with the former owner regarding the guarantee however, he is willing to provide a 20% discount on the signage panels that are to be replaced;

WHEREAS the Municipality obtained an estimate from Signalisation Inter-Lignes and the cost to replace the damaged signage panels is lower;

WHEREAS the Municipality is very satisfied with the road name signs, purchased from Signalisation Inter-Lignes, in regards to durability and quality;

THEREFORE

R2021-022

It is moved by Marlene Boudreau
Seconded by Miles Clarke
And unanimously approved by the Councillors present

THAT the Municipality of Grosse Ile shall purchase new community signage panels from Signalisation Inter-Lignes in order to replace those that are damaged.

**DAYCARE SERVICES
USE OF MUNICIPAL INFRASTRUCTURE**

WHEREAS Kimberly Theriault, owner of the École des Sports et des Langues, has requested to use a portion of the service building located at the Recreational Site as a daycare;

WHEREAS there are no daycare services on the East End of the Islands;

WHEREAS adequate human resources are essential for community growth and sustainability and, a service as such within the community would permit a greater number of people to join or to remain on the workforce;

THEREFORE

R2021-023

It is moved by Miles Clarke
Seconded by Nancy Clark
And unanimously approved by the Councillors present

THAT the Municipality of Grosse Ile agrees to allow Kimberly Thériault to use a portion of the service building situated at the recreational site in order to provide daycare services within the community.

THAT the Director General, Janice Turnbull, be hereby authorized to sign, on behalf of the Municipality of Grosse Ile, the service agreement with Kimberly Theriault outlining the responsibilities of both parties.

THAT the portion of the service building, situated at the Recreational Site, to be used as a daycare shall be offered to Kimberly Thériault free of charge for the same number of weeks as Municipalité des Îles is offering their facility to Ms. Thériault free of charge. Thereafter, a rental fee of \$100.00 per month shall apply.

**CALL FOR TENDERS
AUTOMATIC DOOR OPENINGS
COMMUNITY CENTER/GYMNASIUM AND MUNICIPAL
OFFICE**

WHEREAS the Municipality of Grosse Ile has received confirmation from the Ministry of Municipal Affairs and Housing that the project to install automatic door openings at the Grosse Ile Community Center/Gymnasium and municipal office within the PRIMADA program has been accepted and is eligible for funding;

WHEREAS MAMH will fund 50% of the total cost of the project at a rate of 80% due to the co-ownership of the gymnasium with the Eastern Shores School Board;

WHEREAS Eastern Shores School Board will contribute an amount of \$ 9 357.00 (and up to a maximum of \$10 000) towards the project;

THEREFORE

R2021-024

It is moved by Marlene Boudreau
Seconded by Felicia Clarke
And unanimously approved by the Councillors present

THAT the Director General, Janice Turnbull, be hereby authorised to proceed with a call for tenders, by invitation, in order to install automatic door openings at the Grosse Ile Community Center/Gymnasium and municipal office.

THAT the call for tenders and related documents shall be sent to Constructions Renaud & Vigneau, Les Constructions des Îles, Les Entreprises Nadyco and Construction RDA Inc.

THAT the Municipality of Grosse Ile shall proceed with a transfer of funds from the Municipality's accumulated surplus in order to cover the costs of their share of the aforementioned project.

**CALL FOR TENDERS
INTERGENERATIONAL COMMUNITY PARK**

N2021-025

TABLED

**FONDS D'AIDE AUX INITIATIVES SOCIALES
(FAIS) REQUEST FOR FINANCIAL ASSISTANCE**

WHEREAS the Municipality of Grosse Ile wishes to purchase a large-scale screen and projector that will be permanently installed and mounted in the community conference room;

WHEREAS this equipment will also be beneficial to community groups and organizations;

WHEREAS the Municipality of Grosse Ile may be eligible for a financial contribution, up to a maximum of \$5 000.00, within the *Fonds d'aide aux initiatives sociales* (FAIS) program;

THEREFORE

R2021-026

It is moved by Nancy Clark
Seconded by Miles Clarke
And unanimously approved by the Councillors present

THAT the Director General, Janice Turnbull, be hereby authorised to submit a request for financial assistance within the *Fonds d'aide aux initiatives sociales* (FAIS) program in order to purchase a large-scale screen and projector that will be permanently installed and mounted in the community conference room.

THAT the Mayor, Rose Elmonde Clarke, and the Director General, Janice Turnbull, be hereby authorised to sign all pertinent documentation within the FAIS program.

QUESTION PERIOD

N2021-027

No questions are asked as no members of the public are permitted to attend the sitting which is a closed session following the recommendations and measures set forth by the government in regards to the COVID-19 pandemic.

CLOSE

R2021-028

The session is closed on a motion from Miles Clarke at 7:10 pm.

Rose Elmonde Clarke
Mayor

Janice Turnbull
Director General