

MAY 9, 2022

MINUTES of the regular sitting of the council of the Municipality of Grosse Ile hereby declared in session by the Mayor, Mrs. Diana-Joy Davies, this ninth day of May 2022 at 6:30 p.m. in the municipal conference room situated at 1-006, chemin Jerry, Grosse Ile, Quebec, at which time there is quorum.

The following persons are present:

Mayor: Diana-Joy Davies

Councillors: Kathy Burke
Johanne Clark
Nancy Clark
Katrina Keating

Assistant Clerk-Treasurer: Maxine Matthews

Absent with regrets
Councillors: Marlene Boudreau
Miranda Matthews

OPENING OF THE SITTING AND WELCOME WORD BY THE CHAIR

N2022-064 The Mayor, Diana-Joy Davies, opens the sitting and welcomes the persons in attendance.

ADOPTION OF THE AGENDA

R2022-065 It is proposed by Katrina Keating
Seconded by Nancy Clark
And unanimously approved by the Councillors present

THAT the following agenda be hereby adopted as presented:

1. Opening of the sitting
 - 1.1 Welcome word by the chair
 - 1.2 Adoption of the agenda
 - 1.3 Adoption of the minutes
 - 1.4 Correspondence
 - 1.4.1 Business arising from the correspondence
 - 1.4.1.1 Entreprise Sociale les Îles – Request to renew service agreement
2. Administrative acts of council
 - 2.1 Administrative updates
 - 2.1.1 Accounts paid
 - 2.1.2 Adoption of the 2021 Financial Report and External Auditor’s Report
 - 2.1.2 Maritime Community regional Files - Update
3. Legislative acts of council
 - 3.1 F.A.I.R. Program 2022-2023 – Request for funding
 - 3.2 F.A.I.R. Program 2022-2023 – Offer of employment

- 3.3 Creation of a fund reserved for expenses related to the holding of an election
- 3.4 Allocation of a sum to the fund reserved for expenses related to the holding of an election
- 3.5 Call for tenders – Geotechnical Study – Chemin Wide
- 4. Varia
- 5. Question period
- 6. Close

ADOPTION OF THE MINUTES

The members of council received a copy of, and declare having read, the minutes of the regular sitting of council held on April 11, 2022.

R2022-066

It is proposed by Johanne Clark
 Seconded by Nancy Clark
 And unanimously approved by the Councillors present

To adopt the minutes of the regular sitting of council held on April 11, 2022.

CORRESPONDENCE

N2022-067

The members of council received a copy of the list of correspondence received at the office since the last sitting, prior to the meeting for review. The Mayor addresses the correspondence, and the list is deposited in the Correspondence Register of the Municipality.

BUSINESS ARISING FROM THE CORRESPONDENCE

ENTREPRISE SOCIALE LES ÎLES – REQUEST TO RENEW SERVICE AGREEMENT

Councillor Johanne Clark declares her interest in this matter and refrains from discussions and voting.

WHEREAS the service agreement between the Municipality of Grosse Ile and Entreprise Sociale les Îles which grants use of municipal infrastructure to offer childcare services expired on April 8, 2022;

WHEREAS the space occupied at the municipal complex to offer these services is still needed until the opening of the *Centre de la Petite Enfance* (CPE);

THEREFORE

R2022-068

It is proposed by Kathy Burke
 Seconded by Katrina Keating
 And unanimously approved by the Councillors present

THAT the Municipality of Grosse Ile hereby agrees to renew the service agreement which grants Entreprise Sociale les Îles to use a portion of the municipal complex to provide daycare services.

THAT all stipulations and responsibilities of both parties outlined therein will remain the same and be in effect until the opening of the *Centre de la Petite Enfance* (CPE).

THAT the Assistant Clerk-Treasurer, Maxine Matthews, be hereby authorised to sign, on behalf of the Municipality of Grosse Ile, the service agreement with Entreprise Sociale les Îles.

ADMINISTRATIVE UPDATES

ACCOUNTS PAID

R2022-069 It is proposed by Johanne Clark
Seconded by Nancy Clark
And unanimously approved by the Councillors present

To approve the accounts paid for the month ending April 30, 2022, for an amount of \$50, 072.57, this list is deposited in the register of accounts paid.

ADOPTION OF THE 2021 FINANCIAL REPORT AND EXTERNAL AUDITOR'S REPORT

R2022-070 It is proposed by Katrina Keating
Seconded by Kathy Burke
And unanimously approved by the Councillors present

THAT the 2021 financial report and external auditor's report, presented by the Assistant Clerk-Treasurer, Maxine Matthews, following the verification carried out by Corbeil, Boudreau & Associés Inc., chartered accountants, be hereby approved and adopted in accordance with current regulations.

MARITIME COMMUNITY REGIONAL FILES UPDATE

N2022-071 The Mayor, Diana-Joy Davies, reviews the items on the agenda for the sitting of council of the Maritime Community which was held on Tuesday, April 12, 2022 and for the special sitting which was held on Tuesday, May 3, 2022 and presented her update to the members of council accordingly.

- The interim control Draft Bylaw CM-2022-05 concerning the uses and activities authorized within agricultural and forestry zones was tabled at the sitting of council on April 12, 2022 and the bylaw was adopted at the special sitting of council held on May 3, 2022. This interim control bylaw will remain in effect during the revision of the urban plan which will take between 12 – 18 months to complete.

LEGISLATIVE ACTS OF COUNCIL

F.A.I.R. PROGRAM 2022-2023 REQUEST FOR FUNDING

R2022-072 It is proposed by Nancy Clark
Seconded by Kathy Burke
And unanimously approved by the Councillors present

THAT the Assistant Clerk-Treasurer, Maxine Matthews, be hereby authorised to apply for funding within the framework of the 2022-2023 F.A.I.R. program to engage the services of a labourer for a period of fourteen (14) weeks during the summer of 2022.

THAT the Mayor, Diana-Joy Davies, be hereby delegated to sign, on behalf of the Municipality of Grosse Ile, the funding agreement with the Minister of Economy and Innovation within the said program.

**F.A.I.R. PROGRAM 2022-2023
OFFER OF EMPLOYMENT**

R2022-073

It is proposed by Kathy Burke
Seconded by Katrina Keating
And unanimously approved by the Councillors present

THAT the Assistant Clerk-Treasurer, Maxine Matthews, be hereby authorised to proceed with an offer of employment, should the F.A.I.R. funding proposal be accepted, in order to engage the services of a labourer, 40 hours per week at a salary of \$20.61 per hour for a period of fourteen (14) weeks, beginning on June 13, 2022 and ending on September 17, 2022; the chosen candidate will work at the Old Harry Beach Site.

**CREATION OF A FUND RESERVED FOR EXPENSES
RELATED TO THE HOLDING OF AN ELECTION**

WHEREAS the Act to amend the *Act respecting elections and referendums in municipalities, the Municipal Ethics and Good Conduct Act and various legislative provisions* (LQ2021, c. 31) («Bill 49») came into force on November 5, 2021;

WHEREAS as of January 1, 2022, municipalities must establish, according to articles 278.1 and 278.2 of the *Act respecting elections and referendums in municipalities* (ARERM), a fund reserved for financing expenses related to the holding of an election;

WHEREAS the council must foresee, in accordance with the law, to annually allocate the necessary amounts to this fund for the next general election;

THEREFORE

R2022-074

It is proposed by Johanne Clark
Seconded by Kathy Burke
And unanimously approved by the Councillors present

TO create a fund reserved for financing the expenses regarding the holding of an election.

THAT this fund will be composed of the sums allocated annually by the council, according to article 278.2 of the *Act respecting elections and referendums in municipalities* (ARERM).

**ALLOCATION OF A SUM TO THE FUND RESERVED
FOR EXPENSES RELATED TO THE HOLDING
OF AN ELECTION**

WHEREAS through resolution R2022-074, the Municipality has, in accordance with article 278.1 of the *Act respecting elections and referendums in municipalities*, constituted a fund reserved for financing expenses related to the holding of an election;

WHEREAS pursuant to article 278.2 of the ARERM, the council must, after consulting with the Returning Officer, annually allocate the necessary amounts to this fund so that it is sufficient in the year that the next general election must be held in order to cover the costs of this election;

WHEREAS the cost of the next general election is presumably equal to the cost of the last general election or the one before it, whichever is greater, subject to the specific measures provided for in the Act for the 2021 general election (which is not to be taken into account);

WHEREAS in accordance with the Act and after consulting with the Returning Officer, the council hereby allocates an amount of \$8, 802.00 to this fund;

THEREFORE

R2022-075

It is proposed by Katrina Keating
Seconded by Nancy Clark
And unanimously approved by the Councillors present

TO allocate an amount of \$2, 200.50 to the fund reserved for the expenses regarding the holding of an election for the 2022 fiscal year.

THAT the necessary funds allocated shall be transferred from the accumulated surplus of the Municipality of Grosse Ile for the 2022 fiscal year.

THAT the annual amount of \$2, 200.50 to be allocated to this fund for the 2023, 2024 and 2025 fiscal years shall be taken from the general fund of the Municipality of Grosse Ile and foreseen in the annual budget for each of the aforementioned years.

**CALL FOR TENDERS
GEOTECHNICAL STUDY – CHEMIN WIDE**

WHEREAS two (2) areas have been identified as problematic on Chemin Wide and will require further study in order to carry out the planned roadworks;

WHEREAS it has been recommended by the engineers at the FQM that a geotechnical study be carried out on Chemin Wide in order to determine the most sustainable manner to proceed with the roadworks;

THEREFORE

R2022-076

It is proposed by Kathy Burke
Seconded by Nancy Clark
And unanimously approved by the Councillors present

THAT the Regional Coordinator and Municipal Engineer, Marc Lussier, be hereby authorized, on behalf of the Municipality of Grosse Ile, to proceed with a call for tenders, by invitation, in order to carry out a geotechnical study on Chemin Wide.

THAT the call for tenders and related documents shall be sent to the following engineering firms: GHD Groupe, Englobe Corp. and Laboratoire d'expertise de Rivière-du-Loup inc.

THAT the Municipality of Grosse Ile shall proceed with a transfer of funds from its accumulated surplus in order to cover the cost of the geotechnical study.

QUESTION PERIOD

N2022-077

No questions are asked as no members of the public are present.

CLOSE

R2022-078

The session is closed on a motion from Johanne Clark at 7:15 p.m.

Diana-Joy Davies
Mayor

Maxine Matthews
Assistant Clerk-Treasurer