

September 18th, 2023

MINUTES of the regular sitting of the council of the Municipality of Grosse Ile hereby declared in session by the Mayor, Mrs. Diana-Joy Davies, this 18th day of September 2023 at 6:30 p.m. in the municipal conference room situated at 1-006, chemin Jerry, Grosse Ile, Quebec, at which time there is quorum.

The following persons are present:

Mayor:	Diana-Joy Davies
Councillors:	Johanne Clark Marlene Boudreau Miranda Matthews Nancy Clark
Assistant Clerk-Treasurer:	Jessica Goodwin
Absent with regrets Councillors:	Kathy Burke Katrina Keating

OPENING OF THE SITTING AND WELCOME WORD BY THE CHAIR

N2023-143

The Mayor, Diana-Joy Davies, opens the sitting and welcomes the persons in attendance.

ADOPTION OF THE AGENDA

R2023-144

It is proposed by Miranda Matthews
Seconded by Marlene Boudreau
And unanimously approved by the Councillors present

THAT the following agenda be hereby adopted as presented:

1. Opening of the sitting
 - 1.1 Welcome word by the chair
 - 1.2 Adoption of the agenda
 - 1.3 Adoption of the minutes
 - 1.4 Correspondence
 - 1.4.1 Business arising from the correspondence
 - 1.4.1.1 Grosse Ile Home and School – Request for a partnership
 - 1.4.1.2 Ministère de la Culture et des Communications (MCC) – Negotiation process for cultural development agreements for 2024
 - 1.4.1.3 Julien Arseneau - Request for reimbursement of professional training
 - 1.4.1.4 Julien Arseneau - Deferred leave authorization
2. Administrative acts of council
 - 2.1 Administrative updates
 - 2.1.1 Accounts paid – July and August 2023

- 2.1.2 Continue DGI search with the FMQ
- 2.1.3 Anass El Makhtoum – Application for the DGI position
- 2.1.4 Fitness center opening hours and rates
- 2.1.5 PG solution – End of contract
- 2.1.6 Maritime Community Regional Files - Update
- 3. Legislative acts of council
 - 3.1.1 Signing of Judith Landry’s contract
 - 3.1.2 Notice of Motion – 1st Draft Bylaw 2023-003 – Amending the Zoning Bylaw 2012-002 – Zone Rb2 – groups of tourism accommodation buildings
 - 3.1.3 Repeal notification N2023-079
 - 3.1.4 Repeal notification N2023-080
 - 3.1.5 Repeal resolution R2023-103
 - 3.1.6 Repeal resolution R2023-125
 - 3.1.7 End of Call for tender – Submission analysis – Gym Floor
 - 3.1.8 Canadian Heritage – Funding Celebrate Canada
- 4. Varia
- 5. Question period
- 6. Close

ADOPTION OF THE MINUTES

The members of council received a copy of, and declare having read, the minutes of the regular sitting of council held on June 12, the special sitting of council held on June 19, and the regular sitting of council held on July 10, 2023.

R2023-145

It is proposed by Miranda Matthews
 Seconded by Johanne Clark
 And unanimously approved by the Councillors present

To adopt the minutes of the regular sitting of council held on June 12, the special sitting of council held on June 19, and the regular sitting of council held on July 10, 2023.

CORRESPONDENCE

N2023-146

The members of council received a copy of the list of correspondence received at the office since the last sitting, prior to the meeting for review. The Mayor addresses the correspondence, and the list is deposited in the Correspondence Register of the Municipality.

BUSINESS ARISING FROM THE CORRESPONDENCE

GROSSE-ILE HOME AND SCHOOL- REQUEST FOR A PARTNERSHIP

WHEREAS The Municipality of Grosse-Ile no longer has an active leisure department;

WHEREAS The Municipality of Grosse-Ile has already adopted measures for allocations towards leisure activities carried out by other organizations in the community;

WHEREAS The Grosse-Ile Home and School Association is requesting a partnership to help support the leisure activities they would like to offer to the community;

THEREFORE

R2023-147

It is proposed by Nancy Clark
Seconded by Marlene Boudreau
And unanimously approved by the Councillors present

THAT The Municipality of Grosse-Ile allocate 1500\$ to the Grosse-Ile Home and School Association to help support leisure activities offered to the community.

**MINISTÈRE DE LA CULTURE ET DES
COMMUNICATIONS (MCC)- NEGOTIATION PROCESS
FOR CULTURAL DEVELOPMENT AGREEMENTS FOR
2024**

WHEREAS The Municipality of Grosse-Ile is currently experiencing a shortage of employees;

WHEREAS The Municipality has reached out to partnering organizations without success;

WHEREAS No resources are available at this time to support this request;

THEREFORE

R2023-148

It is proposed by Johanne Clark
Seconded by Nancy Clark
And unanimously approved by the Councillors present

THAT The Municipality of Grosse-Ile not take part in this agreement at the moment as the human resources are not available to help support the file.

**JULIEN ARSENEAU- REQUEST FOR REIMBURSEMENT
OF PROFESSIONAL TRAINING**

WHEREAS The accounting technician, Julien Arseneau, has requested reimbursement for professional training fees disbursed;

WHEREAS The Municipality of Grosse-Ile supports employees in the advancement and maintenance of their professional skills;

THEREFORE

R2023-149

It is proposed by Miranda Matthews
Seconded by Nancy Clark
And unanimously approved by the Councillors present

THAT The Municipality accept the request for reimbursement of fees;

THAT In the future, the protocol established in the past must be respected to grant a reimbursement of fees. The training request must first be accepted and approved by council before beginning, with a proof of payment and successful completion submitted after the training. The council reserves the right to approve or decline training requests based on costs and job-related relevance.

**JULIENARSENEAU- DEFERRED LEAVE
AUTHORISATION**

R2023-150

It is proposed by Johanne Clark
Seconded by Miranda Matthews
And unanimously approved by the Councillors present

THAT the members of council hereby acknowledge the tabling of the deferred leave authorisation until further discussions can take place.

ADMINISTRATIVE UPDATES

ACCOUNTS PAID

R2023-151

It is proposed by Marlene Boudreau
Seconded by Johanne Clark
And unanimously approved by the Councillors present

TO approve the accounts paid for the month ending August 31, 2023, for an amount of \$ 38,773.65 ; this list is deposited in the register of accounts paid.

CONTINUE DGI SEARCH WITH FMQ

WHEREAS The Municipality of Grosse-Ile has contracted the services of the Fédération québécoise des municipalités (FQM) to assist in the recruitment of an interim Director General;

WHEREAS The agreement with the FQM has now expired;

WHEREAS The Municipality of Grosse-Ile is still in need of an Director General by Interim;

THEREFORE

R2023-152

It is proposed by Miranda Matthews
Seconded by Nancy Clark
And unanimously approved by the Councillors present

THAT The Municipality of Grosse-Ile renew it's service agreement with the FQM to continue the search for a Director General by Interim.

ANASS EL MAKHTOUM- APPLICATION FOR THE DGI POSITION

WHEREAS The position of DGI has been posted with Québec Emploi;

WHEREAS One application was received but the criteria requirements were not met;

THEREFORE

N2023-153

It is proposed by Johanne Clark
Seconded by Miranda Matthews
And unanimously approved by the Councillors present

THAT The application received via Québec Emploi not be considered for the position.

FITNESS CENTER OPENING HOURS AND RATES

WHEREAS The Municipality of Grosse-Ile strives to improve conditions for both employees and users of services offered;

WHEREAS The Fitness Center Technician has proposed potential opening hour changes to improve the stability of the service and potentially extend reach;

THEREFORE

R2023-154

It is proposed by Marlene Boudreau
Seconded by Johanne Clark
And unanimously approved by the Councillors present

THAT the Municipality adopt the third proposition, modifying fitness center opening hours to extend the offer of morning hours. The fitness center will now open from 8 am to 10 am on Monday-Friday, 8 am to 11 am on Saturday, and open from 4 pm to 6 pm on Monday- Thursday.

PG SOLUTION- END OF CONTRACT

R2023-155

It is proposed by Nancy Clark
Seconded by Miranda Matthews
And unanimously approved by the Councillors present

THAT the members of council hereby acknowledge the tabling of the PG Solution- End of Contract, until further options are identified with the service provider.

MARITIME COMMUNITY REGIONAL FILES- UPDATE

N2023-156

The Mayor, Diana-Joy Davies, reviews the items on the agenda for the sitting of council of the Magdalen Islands Maritime Community, which was held on Tuesday, September 12, 2023, and presented her update to the Councillors accordingly.

LEGISLATIVE ACTS OF COUNCIL

SIGNING OF JUDITH LANDRY'S CONTRACT

WHEREAS The services of Judith Landry have been obtained to fulfill the position of Municipal Inspector;

WHEREAS The services have been obtained on a contractual basis;

WHEREAS The Municipality must prepare and sign a contract with Judith Landry, agreeing to the terms and conditions expected of the service;

THEREFORE

R2023-157

It is proposed by Nancy Clark
Seconded by Johanne Clark
And unanimously approved by the Councillors present

THAT The Mayor, Diana-Joy Davies, be delegated and given signing authority for the service agreement contract.

**NOTICE OF MOTION- 1ST DRAFT BYLAW 2023-003-
AMENDING THE ZONING BYLAW 2012-002- ZONE RB2-
GROUPS OF TOURISM ACCOMMODATION BUILDINGS**

R2023-158

It is proposed by Miranda Matthews
Seconded by Marlene Boudreau
And unanimously approved by the Councillors present

THAT the members of council hereby acknowledge the tabling of the Notice of Motion- 1st Draft Bylaw 2023-003-Amending The Zoning RB2-Groups of Tourism Accommodation Buildings until further explanations are received.

REPEAL NOTIFICATION N2023-079

R2023-159

It is proposed by Miranda Matthews
Seconded by Johanne Clark
And unanimously approved by the Councillors present

THAT notification N2023-079 be hereby repealed.

**NOTICE OF MOTION AND PRESENTATION OF DRAFT
LOAN BYLAW 2023-002**

Councillor Nancy Clark gives notice of motion that, at a subsequent sitting, she will be submitting for adoption Loan Bylaw 2023-002- Chemin Wide.

REPEAL NOTIFICATION N2023-080

R2023-160

It is proposed by Nancy Clark
Seconded by Miranda Matthews
And unanimously approved by the Councillors present

THAT notification N2023-080 be hereby repealed.

PRESENTATION OF DRAFT LOAN BYLAW 2023-002

The members of council of the Municipality of Grosse-Ile hereby acknowledge the presentation of draft bylaw 2023-002, by Councillor Nany Clark, which will be adopted at a subsequent sitting and entitled *Loan Bylaw 2023-002 decreeing an expense of \$872, 041.00 in order to finance the grant from the Ministère des Affaires municipales et de l'habitation granted from the*

programme de la taxe sur l'essence et de la contribution Québec (TECQ) for Chemin Wide roadworks.

REPEAL RESOLUTION R2023-103

R2023-161

It is proposed by Marlene Boudreau
Seconded by Johanne Clark
And unanimously approved by the Councillors present

THAT resolution R2023-103 be hereby repealed.

**NOTICE OF MOTION- BYLAW 2023-003-
ADOPTION OF 1ST DRAFT BY-LAW 2023-03**

It is proposed by Nancy Clark
Seconded by Miranda Matthews
And unanimously approved by the Councillors present

THAT the members of council hereby acknowledge the tabling of the Notice of Motion-Bylaw 2023-003 Adoption of 1st Draft By-Law 2023-03 until further information or guidance has been provided.

REPEAL RESOLUTION R2023-125

R2023-162

It is proposed by Nancy Clark
Seconded by Marlene Boudreau
And unanimously approved by the Councillors present

THAT resolution R2023-125 be hereby repealed.

**NOTICE OF MOTION-BYLAW 2023-003-ADOPTION OF 1ST
DRAFT BY-LAW 2023-03**

THEREFORE

It is proposed by Miranda Matthews
Seconded by Johanne Clark
And approved by the majority of the Councillors present

THAT the members of council hereby acknowledge the second tabling of the Notice of Motion-Bylaw 2023-003 Adoption of 1st Draft By-Law 2023-03 until further information or guidance has been provided.

**END OF CALL FOR TENDER- SUBMISSION ANALYSIS-
GYM FLOOR**

WHEREAS Following a public call for tenders (number C-2023-001), three (3) tenders were received to carry out the repairs on the gymnasium floor:

- Les Constructions des Iles Inc. : \$167, 155.25
- Rénovation CM Inc. : \$218, 666.35
- Couvre planchers Pelletier Inc. : \$324, 961.89

WHEREAS Les Constructions des Iles Inc. submitted the lowest conforming tender;

THEREFORE

R2023-163

It is proposed by Miranda Matthews
Seconded by Johanne Clark
And approved by the majority of the Councillors present

THAT the tender received from Les Constructions des Iles Inc. for the repair of the gymnasium floor for an amount of \$167, 155.25, taxes included, be hereby accepted.

**CANADIAN HERITAGE- FUNDING CELEBRATE
CANADA**

WHEREAS the Municipality of Grosse-Ile has submitted a request for financial assistance for a grant from Heritage Canada, within the framework of the Celebrate Canada program, for the “Celebrate Canada” project;

WHEREAS the Municipality of Grosse-Ile wishes to enter into a grant agreement in the amount of \$12,000 with Minister Shannon Webb for the realization of this project:

THEREFORE

R2023-164

It is proposed by Nancy Clark
Seconded by Johanne Clark
And approved by the majority of the Councillors present

THAT the Municipality of Grosse-Ile approve the proposed grant agreement with Heritage Canada, within the framework of the Celebrate Canada program, for the realization of the “Celebrate Canada” project;

THAT the Municipality of Grosse-Ile confirms that the draft agreement does not have the effect of limiting or restricting the exercise of its powers relating to the making of by-laws, not of limiting or restricting its powers of administration, management, financial auditing or the provision of municipal services and, where applicable, that this agreement does not have the effect of limiting

or restricting the exercise of its powers relating to municipal elections and referendums and public participation;

THAT the Municipality of Grosse-Ile request authorization from the Government of Quebec to enter into this agreement;

THAT Jessica Goodwin, Assistant Clerk-Treasurer, be authorized to sign the agreement.

QUESTION PERIOD

N2023-165

No questions are asked as no members of the public are present.

CLOSE

R2023-166

The session is closed on a motion from Marlene Boudreau at 8:12 p.m.

Diana-Joy Davies
Mayor

Jessica Goodwin
Assistant Clerk-Treasurer