

PERMITS AND CERTIFICATES:

A Guide on what to Prepare and how to Obtain them



Municipalité de
Municipality of
GROSSE-ÎLE

Depuis/Since 189



GETTING STARTED

Plan ahead

You can start taking the necessary steps as soon as you plan to carry out the work. Some permits take weeks to issue.

Complete the right form

You can find forms online or at the municipal office.

Compile the required documentation

The documents required depend on the project. See the required documentation section of this pamphlet.

Speak with our municipal inspector

Your project must comply with urban planning bylaws.



YES, YOU NEED A PERMIT!

You need a permit for :

- Tree cutting
- Swimming pools
- Minor repairs on boats on your property
- Excavation and backfill
- Work within the shoreline or erosion zones
- Demolition of a building

**Inspections are available only between May 15th and October 15th.



DEMOLITION OF A BUILDING

Before requesting a permit find out if:

- It was built before 1940
- It was given a protection status by the municipality, the maritime community, or by the government

**Burning debris from a demolished building is strictly prohibited.



**KEEP IT GREEN,
KEEP IT CLEAN!**

What can be Built in Yards:

FRONT YARD

- Private greenhouse
- Temporary car shelter (Oct. 15 to April 15)

SIDE YARDS AND BACK YARD:

- Private green house
- Traps flakes
- Temporary winter storage of boats and camping vehicles
- Swimming pools

Common Infractions

INCORRECT TRAP STORAGE

- In the front yard
- Too close to property line or use for property boundary

NUISANCES

Leaving any of these 3 types of objects on any land constitutes an infraction:

- Any unsanitary and harmful matter, such as dirty water, trash, manure, dead animal, etc.
- Any demolition debris, trash, scrap metal, etc.
- Automotive vehicles not in working condition

INADEQUATE SIDING

Main buildings must be finished with an acceptable material. To know which are permitted contact the Municipal Inspector.

REQUIRED DOCUMENTATION

New Construction or Displacement of a Main Building

- Site plan prepared by a surveyor
- Soil characterization test
- Plan for groundwater catchment prepared by a well drilling contractor
- Construction permit form
- Well permit form
- Septic tank permit form

Sudivision

- Subdivision plan prepared by a surveyor
- Subdivision permit form

Renovation on a main building

- Construction permit form

Accessory building

- Construction permit form*

* There must be a main building on the site before establish any accessory buildings (unless the main building is planned to be built within the next 6 months)

TO ACCESS THE FORMS ONLINE, VISIT:

[www.mungi.ca/
construction-
renovation](http://www.mungi.ca/construction-renovation)

FOR MORE INFORMATION

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