

February 12th , 2024

MINUTES of the regular sitting of the council of the Municipality of Grosse Ile hereby declared in session by the Mayor, Mrs. Diana-Joy Davies, this 12th day of February 2024 at 6:30 p.m. in the municipal conference room situated at 1-006, chemin Jerry, Grosse Ile, Quebec, at which time there is quorum.

The following persons are present:

Mayor: Diana-Joy Davies

Councillors: Kathy Burke
Johanne Clark
Miranda Matthews
Nancy Clark

Are also present:

Assistant Clerk-Treasurer: Jessica Goodwin
Director general (interim) Carole Lemieux

Absent with regrets
Councillors: Marlene Boudreault
Katrina Keating

OPENING OF THE SITTING AND WELCOME WORD BY THE CHAIR

N2024-012

The Mayor, Diana-Joy Davies, opens the sitting and welcomes the persons in attendance.

ADOPTION OF THE AGENDA

R2024-013

With modifications

It is proposed by Miranda Matthews
Seconded by Johanne Clark
And unanimously approved by the Councillors present

THAT the following agenda be hereby adopted as presented:

1. Opening of the sitting
 - 1.1 Welcome word by the chair
 - 1.2 Adoption of the agenda
 - 1.3 Adoption of the January minutes
 - 1.4 Correspondence
 - 1.4.1 Student council – Request for partnership
 - 1.4.2 La Griffe – Request for partnership
2. Administrative acts of council
 - 2.1 Administrative updates
 - 2.1.1 Accounts paid – December 2023 & January 2024
 - 2.1.2 Offer of employment – Administrative Assistant - Seasonal
 - 2.1.3 Offer of employment – Administrative Assistant – Replacement list

- 2.1.4 Offer of employment - Accounting Assistant – Replacement list
- 2.1.5 Offer of employment - Director General/Secretary-Treasurer
- 2.1.6 Maritime Community Regional Files – Update
- 3. Legislative acts of council
 - 3.1 2024 Tax rates and fees
 - 3.2 Mireille Chevarie
- 4. Varia
 - 4.1 Increase for inflation and other Union requests
- 5. Question period
- 6. Close

ADOPTION OF THE MINUTES

The members of council received a copy of, and declare having read, the minutes of the regular sittings of council held on January 15th, 2024.

R2024-014

It is proposed by Miranda Matthews
 Seconded by Johanne Clark
 And unanimously approved by the Councillors present

TO adopt the minutes of the regular sitting of council held on January 15th, 2023.

CORRESPONDENCE

N2024-015

The members of council received a copy of the list of correspondence received at the office since the last sitting, prior to the meeting for review. The Mayor addresses the correspondence, and the list is deposited in the Correspondence Register of the Municipality.

BUSINESS ARISING FROM THE CORRESPONDENCE

STUDENT COUNCIL- REQUEST FOR PARTNERSHIP

WHEREAS Grosse-Ile Student Council holds a yearly winter carnival as a fundraiser for their student trip;

WHEREAS The carnival activities target each segment of the population with activities for children and adults;

WHEREAS The Municipality of Grosse-Ile no longer has a leisure department to offer activities to the public;

THEREFORE

R2024-016

It is proposed by Johanne Clark
Seconded by Kathy Burke
And unanimously approved by the Councillors present

THAT the Municipality of Grosse-Ile is accepting a partnership with the Grosse-Ile Student Council. The municipality will contribute \$750 to help cover activity costs.

LA GRIFFE- REQUEST FOR PARTNERSHIP

WHEREAS La Griffe is working on an Island wide project with women in the community;

WHEREAS This activity consists of creating a collaborative canvas painting;

WHEREAS The community center answers to all the requirement necessary to hold the project and the exhibition. Hosting the event will permit the creation of an anglophone group allowing women in the community to participate.

THEREFORE

R2024-017

It is proposed by Nancy Clark
Seconded by Miranda Matthews
And unanimously approved by the Councillors present

TO allow the use of the gym for two days without fees, as well as promote this activity on the Municipality’s Facebook page and provide a letter of interest.

ADMINISTRATIVE UPDATES

ACCOUNTS PAID

R2024-018

It is proposed by Miranda Matthews
Seconded by Johanne Clark
And unanimously approved by the Councillors present

To approve the accounts paid for the month ending January 31, 2024 for an amount of \$100,746.13; this list is deposited in the register of accounts paid.

OFFER OF EMPLOYMENT – ADMINISTRATIVE ASSISTANT – SEASONAL

WHEREAS The Municipality approved in the 2024 budget an expense for an Administrative Assistant position for 20 weeks in addition of the permanent position;

WHEREAS The Municipality needs more personnel for the period of January to April each year (year end, annual taxes, T4-Releve 1, annual audit, etc.);

WHEREAS A recurring schedule year after year would be more appealing for candidates;

WHEREAS The Union requested we open this position in a letter of agreement;

THEREFORE

R2024-019

It is proposed by Nancy Clark
Seconded by Johanne Clark
And unanimously approved by the Councillors present

THAT an Administrative Assistant seasonal position of 20 weeks will be created to face the annual overload between January and April. For 2024, the 20 weeks will begin when the candidate is hired.

OFFER OF EMPLOYMENT – ADMINISTRATIVE ASSISTANT – REPLACEMENT LIST

WHEREAS Few names are on the replacement list for this position;

WHEREAS Some persons on the list are often not available;

WHEREAS We anticipate the needs for replacement will grow in the summer. To accommodate summer vacations, we need to hire right now.

THEREFORE

R2024-020

It is proposed by Miranda Matthews
Seconded by Kathy Burke
And unanimously approved by the Councillors present

THAT a posting for the Administrative Assistant – replacement list position will be done shortly.

OFFER OF EMPLOYMENT – ACCOUNTING ASSISTANT – REPLACEMENT LIST

WHEREAS Only one name is on the replacement list for this position;

WHEREAS The person on the list won't be available next summer, since she is going on maternity leave;

WHEREAS we anticipate the needs for replacement will grow in the summer. To accommodate summer vacations, we need to hire right now.

THEREFORE

R2024-021

It is proposed by Miranda Matthews
Seconded by Kathy Burke
And unanimously approved by the Councillors present

THAT a posting for the Accounting Assistant – replacement list position will be done shortly.

**OFFER OF EMPLOYEMENT DIRECTOR GENERAL-
INTERNAL POSTING**

WHEREAS Mrs. Turnbull will not be able to resume her position as Director general and that we have received her resignation;

WHEREAS Mrs. Lemieux is Interim Director General since November and councillors are satisfied with her work;

WHEREAS The opening of the permanent position might generate some candidature;

THEREFORE

R2024-022

It is proposed by Miranda Matthews
Seconded by Johanne Clark
And unanimously approved by the Councillors present

THAT the permanent position for the Director general /Clerk-Treasurer will be opened for 1 week internally.

MARITIME COMMUNITY REGIONAL FILES-UPDATE

N2024-023

The Mayor, Diana-Joy Davies, reviews the items on the agenda for the sitting of council of the Magdalen Islands Maritime Community, which was held on Tuesday, February 6th, 2024, and presented her update to the Councillors accordingly.

LEGISLATIVE ACTS OF COUNCIL

2024 TAX RATES AND FEES

R2024-024

It is proposed by Nancy Clark
Seconded by Kathy Burke

And unanimously approved by the Councillors present

THAT the 2024 general real estate tax rate for the Municipality of Grosse Iles established, in accordance with Bylaw 2006-03, for each of the categories as follows:

Residential	\$1.35 per \$100
Immovable with 6 dwellings or more	\$1.35 per \$100
Non-residential immovable	\$2.66 per \$100
Industrial immovable	\$2.94 per \$100

Special tax (generator)	
Residential	\$0.02 per \$100
Immovable with 6 dwellings or more	\$0.02 per \$100
Non-residential immovable	\$0.05 per \$100
Industrial immovable	\$0.05 per \$100

THAT the number of installments remains at six (6), per fiscal year.

THAT a fee of twenty-five dollars (\$25.00) per dog shall also be applied.

THAT all overdue tax accounts, in accordance with Bylaw 2006-03, shall be charged an annual interest rate of 10% plus a late penalty of 0.5% of the unpaid principal for each full month overdue, up to a maximum of 5% annually. An annual interest rate of 15% shall be applied to all overdue accounts other than tax accounts.

REPEALED RESOLUTION 2023-075

WHEREAS The Union as sent a grievance on July 26th, 2023 stating that the resolution 2023-075 violate the Union Book signed by the Municipality and the Union;

WHEREAS The article 2.03 of the Union Book formally forbidden particular agreement between the employer and a employee without the Union's involvement ;

WHEREAS The Municipality could not maintain the 2023-075 resolution without high risk to be sued;

**MIREILLE CHEVARIE-
REQUEST TO NEGOTIATE
RETIREMENT TERMS**

WHEREAS recent changes to the administrative structure, the implementation of a new accounting system, and the need to secure full time positions within the financial department;

WHEREAS Mireille Chevarie has provided 40 years of dedicated services to the Municipality of Grosse-Ile, she is requesting a buyout package for the remaining two years of her contract (Starting January 1, 2024), amounting to approximately 50,000\$;

THEREFORE

R2023-075 It is proposed by Kathy Burke
Seconded by Nancy Clark
And unanimously approved by the Councillors present

THAT the Municipality of Grosse-Ile shall grant the proposed buyout package for Mireille Chevarie starting January 1, 2024 conditionally;

THAT the conditions of acceptance for the buyout package be based on the applications to fill the position;

THAT the Municipality of Grosse-Ile will be unable to grant the request if the position is not filled by the proposed date.

THEREFORE

R2024-025 It is proposed by Nancy Clark
Seconded by Miranda Matthews
And unanimously approved by the Councillors present

THAT resolution 2023-075 is hereby repealed and Mrs. Chevarie will have to follow the process included in the Union Book to do her request.

QUESTION PERIOD

N2024-027 No questions are asked as no members of the public are present.

CLOSE

R2024-028 The session is closed on a motion from Miranda Matthews at 7:31 p.m.

Diana-Joy Davies
Mayor

Jessica Goodwin
Assistant Clerk-Treasurer