

April 15th, 2024

MINUTES of a regular sitting of the council of the Municipality of Grosse Ile hereby declared in session by the Mayor, Mrs. Diana-Joy Davies, this 15th day of April 2024 at 6:30 p.m. in the municipal conference room situated at 1-006, chemin Jerry, Grosse Ile, Quebec, at which time there is quorum.

The following persons are present:

Mayor: Diana-Joy Davies

Councillors: Marlene Boudreault
Johanne Clark
Nancy Clark
Miranda Matthews

Is also present:
Director general Carole Lemieux

Absent with regrets:
Councilors: Kathy Burke
Katrina Keating

OPENING OF THE SITTING AND WELCOME WORD BY THE CHAIR

N2024-042

The Mayor, Diana-Joy Davies, opens the sitting and welcomes the people in attendance.

ADOPTION OF THE AGENDA

R2024-043

It is proposed by Miranda Matthews
Seconded by Nancy Clark
And unanimously approved by the Councillors present

THAT the following agenda be hereby adopted as presented:

1. Opening of the sitting
 - 1.1 Welcome word by the chair
 - 1.2 Adoption of the agenda
 - 1.3 Adoption of the February 12th and March 6th minutes
 - 1.4 Correspondence
 - 1.4.1 Request for partnership – Comite ZIP des Iles-de-la-Madeleine
 - 1.4.2 Gouvernement du Québec – Partenariat entre le gouvernement du Québec et les gouvernements de proximité
 - 1.4.3 Daycare in Fatima – One place for Grosse Ile’s staff
2. Administrative acts of council
 - 2.1 Administrative updates
 - 2.1.1 Accounts paid – February and March 2024

- 2.1.2 Allowance rate for travel
- 2.1.3 Projects to be done – Summer 2024
- 2.1.4 Urban planning infractions letters
- 2.1.5 End of Call for Tenders – Submission analysis – Wide Road
- 2.1.6 La Salicorne – Access to Old Harry beach with electric fat bikes
- 2.1.7 Defibrillator for the community center
- 2.1.8 Offer of employment – Accounting Assistant
- 2.1.9 Offer of employment – Janitor / Maintenance
- 2.1.10 Hirings
- 2.1.11 Maritime Community Regional Files – Update
- 2.1.12 Director General’s update
- 3. Legislative acts of council
 - 3.1 Adoption – 2nd Draft Bylaw 2023-003 – Amending the Zoning Bylaw 2012-002 – Zone Rb2 – Panoramic corridors and Groups of tourism accommodation
- 4. Varia
- 5. Question period
- 6. Close

ADOPTION OF THE MINUTES

The members of council received a copy of, and declare having read, the minutes of the regular sittings of council held on February 12th, 2024.

R2024-044

It is proposed by Johanne Clark
 Seconded by Miranda Matthews
 And unanimously approved by the Councilors present

TO adopt the minutes of the special sitting of council held on February 12th, 2024.

The members of council received a copy of, and declare having read, the minutes of the special sittings of council held on March 6th, 2024. With the following correction:

R2024-045

It is proposed by Nancy Clark
 Seconded by Miranda Matthews
 And unanimously approved by the Councilors present

TO adopt the minutes of the regular sitting of council held on March 6th, 2024.

CORRESPONDENCE

N2024-046

The members of council received a copy of the list of correspondence received at the office since the last sitting, prior to the meeting for review. The Mayor addresses the correspondence, and the list is deposited in the Correspondence Register of the Municipality.

BUSINESS ARISING FROM THE CORRESPONDENCE

REQUEST FOR PARTENERSHIP - COMITE ZIP DES ILES-DE-LA-MADELEINE

WHEREAS The project proposed is in link with the value of the *Municipality*;

WHEREAS The exhibition could be seen not only by the visitors of the town hall, but also students from Grosse Ile School and kids of the CPE;

WHEREAS The *Comité ZIP* will translate texts to English;

THEREFORE

R2024-047

It is proposed by Miranda Matthews
Seconded by Johanne Clark
And unanimously approved by the Councilors present

THAT the Municipality of Grosse-Ile is accepting to work with the *Comité ZIP* to set up a temporary exhibition of the herbarium plates and to promote the exhibition via its social networks.

ADMINISTRATIVE UPDATES

ACCOUNTS PAID

R2024-048

It is proposed by Johanne Clark
Seconded by Nancy Clark
And unanimously approved by the Councilors present

TO approve the accounts paid for the month ending February 29, 2024 for an amount of \$48,666.69; this list is deposited in the register of accounts paid.

R2024-049

It is proposed by Marlene Boudreault
Seconded by Johanne Clark
And unanimously approved by the Councilors present

TO approve the accounts paid for the month ending February 29, 2024 for an amount of \$308,413.13; this list is deposited in the register of accounts paid.

ALLOWANCE RATE FOR TRAVEL

WHEREAS The actual allowance rate is \$0.50/ kilometres for the Mayor, Councillors and staff;

WHEREAS The Government of Canada identify \$0.55/ kilometres as a reasonable allowance rate for the first 5,000 kilometres for 2015;

WHEREAS The Government of Canada identify \$0.70/ kilometres as a reasonable allowance rate for the first 5,000 kilometres for 2024;

THEREFORE

R2024-050

It is proposed by Nancy Clark
Seconded by Miranda Matthews
And unanimously approved by the Councilors present

TO raise the allowance rate up to \$0.70/ kilometres, this allowance includes all fees related to the use of a personal car (insurance, license, maintenance, repairs, fines, etc.). No other charges regarding the use of a personal car could be refunded by the Municipality (except toll or ferry).

PROJECT TO BE DONE – SUMMER 2024

This subject is tabled. A special meeting will be held on April 17th, 2024, at 6:00 p.m. in order to spend all the needed time for analysis.

URBAN PLANNING INFRACTIONS LETTERS

Having no question for the Municipal Inspector, no discussion occurs.

**END OF CALL FOR TENDERS - SUBMISSION ANALYSIS
- WIDE ROAD**

WHEREAS Following a public call for tenders (number 53-2-01042-21-03), one tender is received to carry out the road works on the Wide Road:

- Les Entreprises Larebel Inc. : \$954,752.68

WHEREAS Les Entreprises Larebel Inc. being the only tender and a conforming tender;

THEREFORE

R2024-051

It is proposed by Miranda Matthews
Seconded by Marlene Boudreault
And approved by the majority of the Councilors present

THAT the tender received from Les Entreprises Larebel Inc. for the roadworks on the Wide Road for an amount of \$954,752.68, taxes included, be hereby accepted.

**LA SALICORNE – ACCESS TO OLD HARRY BEACH
WITH ELECTRIC FAT BIKES**

As per the Bylaw 2019-007 circulation of vehicule is prohibited on Old Harry beach from May 1st to September 15th.

Nancy and Carole having a meeting with the partners (including *La Salicorne*) of the “Réseau minimal de sentier de la Pointe-de-l’Est” on April 23th, they will try to find a solution.

DEFIBRILLATOR FOR THE COMMUNITY CENTER

WHEREAS The Community Center is the Municipality’s most frequented building;

WHEREAS Intense sportive activities are performed in the Community Center and in the Fitness Center increasing the risk of heart attacks;

WHEREAS The nearest defibrillator is at the school and activities in the Community Center are often held outside school hours;

WHEREAS The Council want to make sure that the acquisition and availability of a defibrillator will not have negatives consequences on users or for the Municipality itself, all validations need to be done before purchasing this medical supply ;

THEREFORE

R2024-052

It is proposed by Nancy Clark
Seconded by Marlene Boudreault
And unanimously approved by the Councilors present

THAT a defibrillator will be purchased and installed in the Community Center, if all validation and proper insurance/training can be provided.

OFFER OF EMPLOYMENT – ACCOUTING ASSISTANT

A new letter of agreement is presented to the Council to be signed instead of the letter of March 2024 regarding a seasonal position of Administrative Assistant. After discussion with the union, opening the same duration but for an Accounting Assistant would be more helpful.

R2024-053

It is proposed by Miranda Matthews
Seconded by Marlene Boudreault
And unanimously approved by the Councilors present

THAT the position of Administrative Assistant opened for 20 weeks is replaced by a position of Accounting Assistant for the same duration.

OFFER OF EMPLOYMENT – JANITOR / MAINTENANCE

A letter of agreement is presented to the Council for the new position of Janitor / Maintenance. This letter states that the actual Janitor position will be closed.

R2024-054

It is proposed by Nancy Clark
Seconded by Johanne Clark
And unanimously approved by the Councilors present

THAT the letter of agreement opening a Janitor / Maintenance position and closing the Janitor position can be signed.

HIRINGS

JANITOR

WHEREAS The Municipality didn't receive any resume for the Janitor position;

WHEREAS The person who gives some hours to help the Municipality was needing assistance;

THEREFORE

R2024-055

It is proposed by Nancy Clark
Seconded by Marlene Boudreault
And unanimously approved by the Councilors present

THAT Mrs. Emma Martinet is hired for a maximum of 8 weeks as a part-time Janitor.

FITNESS CENTER/ADMINISTRATIVE ASSISTANT

WHEREAS It's more difficult to find people to fulfill position with people on the replacement list since February 2024 (less availabilities);

WHEREAS The situation will get worst with the beginning of the fishing season and some maternity leaves;

THEREFORE

R2024-056

It is proposed by Nancy Clark
Seconded by Marlene Boudreault
For: 3
Against: 0
Abstain: 1 (Miranda Matthews)

THAT Mrs. Mckayla Matthews and Cassandre Ducharme are hired for replacement positions of both Fitness Center and Administrative Assistant.

MARITIME COMMUNITY REGIONAL FILES - UPDATE

N2024-057

The Mayor, Diana-Joy Davies, reviews the items on the agenda for the sitting of council of the Magdalen Islands Maritime Community, which was held on Tuesday, April 9th, 2024, and presented her update to the Councillors accordingly.

DIRECTOR GENERAL'S UPDATE

The Director General, Carole Lemieux, shares with the Councillors some operational matters since last meeting.

LEGISLATIVE ACTS OF COUNCIL

ADOPTION 2ND DRAFT BYLAW 2023-003 – AMENDING THE ZONING BYLAW 2012-002 – ZONE RB2 – PANORAMIC CORRIDORS AND GROUPS OF TOURISM ACCOMODATION

R2024-058

It is proposed by Miranda Matthews
Seconded by Nancy Clark
And unanimously approved by the Councillors present

THAT the Bylaw 2023-003 is adopted.

QUESTION PERIOD

N2024-059

No questions are asked as no members of the public are present.

CLOSE

R2024-060

The session is closed on a motion from Marlene Boudreault at 7:03 p.m.

Diana-Joy Davies
Mayor

Carole Lemieux
Director General/Clerk-Treasurer